



Online Help Customization

For Academus 2.0

1 Contents

1	Contents	2
2	Purpose and Scope	3
	1.1 Purpose	3
	1.2 Scope.....	3
3	Overview.....	3
4	Directory Structure and File Location.....	3
5	Customizing Online Help	4
6	Contact Unicon	4

2 Purpose and Scope

1.1 Purpose

The purpose of this document is to equip Unicon Academus clients with the necessary knowledge to customize the online help page in the Academus 2.0 release. Questions or further clarification should be [directed to Unicon](#), who can help you with this process.

1.2 Scope

The scope of this document is limited to the online help page in Academus 2.0. Unless noted otherwise, all references to “Academus” in this document refer to the 2.0 release. This document assumes the reader has at least a general understanding of [HTML](#) and [CSS](#).

3 Overview

Online help is accessed in Academus by clicking the *Help* link in the persistent header links of any multi-channel view of the portal.

The resultant page is a placeholder for online help. Your institution is encouraged to customize this page to suit your needs. Typically, this page would include information regarding how a user can access your institution's online help or live helpdesk.

4 Directory Structure and File Location

This section describes the directory structure and file locations pertaining to the online help page. All file location references will begin from your Academus portal Web application root directory. Since this setup can differ between deployments, the generic “[portal]” convention will be utilized to indicate this root directory.

The online help page *help.html* is located in the following directory:



5 Customizing Online Help

The online help placeholder is an HTML page. This file may be customized in any way that your institution desires as long as the filename remains the same (*help.html*). All of the page's content and markup may be modified to suit your institution's needs.

To customize this file:

- [Locate this file](#)
- Open the file in an HTML or text editor
- Make the desired changes
- Save changes to the HTML file
- Restart the portal
- Verify changes in the portal

As with any other HTML document, this page may reference other HTML compatible documents, images, or objects. For instance, the Academus online help placeholder links to a CSS file (*academus.css*) and an image (*banner.jpg*). Both of these references are relative, pointing to the same directory in which the html file exists.

If you have questions or need assistance with customizing online help, please [contact Unicon](#).

6 Contact Unicon

Unicon offers a broad spectrum of [Academus services](#) and skilled professional consultants to assist you in designing and developing solutions for your institution's needs. For more information on themes, skins, or related services, contact Unicon.

If you are a client of Unicon, you may also reference the online support desk at:
<http://uniconsupport.custhelp.com/>

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